

# **Munster Community Association - Meeting Minutes**

October 18, 2018, 6:30pm, Munster Community Centre

**Attendees:** Dave Tellier, Lisa Lahey, Tami Campbell, Laura Doane, Kelly Francis, Sharron McClelland, Karen Heney, Frank Stokes, Jessica Breckenridge, Bruce Ewen, Bob Easy

## **1) Approve past minutes and attendance**

Attendance taken, draft minutes from September meeting to be approved at November meeting.

## **2) Memberships and the Community Centre**

Tami proposed any free users of the community centre should be encouraged to also become an MCA member. This is similar to our efforts for some other activities and events to have it free MCA members (I.e. drop in basketball, Easter hunt).

Some examples discussed included the playgroup, home schooling program and the fitness instructors who receive free rental of the center. If the people live outside of Munster they could be provided an option if they wish to be included in the phonebook. We already have some people from outlying areas who are members as they wanted to support the MCA. This would be a great opportunity to extend our membership. Tami noted she would take the lead in approaching the users and would connect with Heather for those she requires contact information for.

Proposal put forth for any free users of the CC to be requested to pay our annual membership to support the association.

Tami moved the motion, Sharron seconded, all in favour, approved. (Note Bob Easy not involved in vote as not in attendance yet)

## **3) Location of Meetings**

Dave noted he received a request to move the regular MCA meeting to Danby's. Members discussed this would be good to support the Danby's as they are local and are part of the community. The previous term of MCA did have regular meetings at Danby's however, it was noted the room formation could be a challenge. The group discussed that room set up would need to be reviewed at the meetings to ensure the best set up is achieved.

Sharron moved the motion to change meeting location at Danbys, Laura seconded the motion, votes in favour: Lisa Lahey, Tami Campbell, Laura Doane, Kelly Francis,

Sharron McClelland, Frank Stokes, Jessica Breckenridge, Bruce Ewen. Votes against: Dave, Karen. Motion passed. Bob was not in attendance to vote.

#### **4) MCA PayPal Account**

Discussed future uses of PayPal to except membership fees. Discussed importance to ensure that contact information is also checked. Payment via PayPal is easy but there will need to be a process to provide information to the membership coordinator. Commitment made to ensure a plan is in place for next year.

#### **5) Purchasing Tables**

Jessica suggested MCA purchase new tables for the Community Centre. When the MCA purchased the small white tables and children's chairs there was consideration to purchase new large tables, however it was decided to instead fix the wooden tables to save costs. The wooden tables were fixed however; some need more repairs and the repairs actually made some tables heavier as they were reinforced with 2x4s. The tables are very heavy to move for events to the park and are a concern for event organizers.

Determined the MCA would approve an amount to purchase new 6ft tables and wait for a sale to make the purchase.

Jessica moved motion to approve \$1000 for new tables, Lisa seconded the motion, all in favour.

#### **6) Membership Update**

Membership drive is wrapping up. Genn Brown will be at Danby's on October 26<sup>th</sup> in the evening to collect any outstanding memberships.

#### **7) Bottle Drive**

Dave wanted to remind everyone there is a bottle drive on October 20<sup>th</sup>.

#### **8) Fall Cleaning the Capital**

Munster participated in Fall cleaning the capital. It was noted there was less turnout than in the Spring but was noted that usually the Spring has more garbage that requires pick up from over the winter.

### **Extra Item – Harvest Fest Update**

Past events was not on the agenda but Laura did provide an update on Harvest Fest on September 29. It was a great event and good turnout. This year the pony rides were free as there was not a cash box and float prepared. Great number of items submitted for the competitions, there were a few left over prizes so Laura will provide those to Jude to use for Halloween House decorating contest. Pie in the Face was great as in past years. Scott Moffatt and Bob Easy were participants (used 13 cool whip containers, made \$43). Kids scavenger hunt was popular as in past (there were 27 teams of children with on average 3 kids per team). Laura to finalize the budget, MCA made approximately \$563 at the event.

Community members put on a BBQ that raised \$1700 for the search for the missing boy near Rockport (it was a local Munster boy who was missing). Enbridge provided the BBQs and cooks, however they only stayed until all the food was cooked which was unexpected so the organizers did not have a plan to keep food warm. (Sidenote: for future reference sold 100 burgers and ran out, 120 hot dogs, 44 sausages, 90 soft drinks, 180 bags of chips, dozens of corn)

### **9) Halloween House Decorating Contest**

Jude has arranged for judging to take place with Mark Saunders on October 29. Prizes will be per quad and Bleeks and Biltmore. Suggestion for future years to have 1<sup>st</sup> to 4<sup>th</sup> place for all of Munster, as some quads are much more active in decorating than others so should open it for placing 1<sup>st</sup> to 4<sup>th</sup> for the whole community.

### **10) Holiday Lights**

Jude provided note mentioning there is a new contact for Black and Macdonald to assist stringing lights with their bucket truck. She is coordinating day for stringing more lights and will need volunteers when the date is set.

Also noted the Christmas event in Munster is Dec 2. Should have more details for next meeting to discuss. Jessica did mention an interest to personally run a drop off for PJ Patrol, a local organization that collects new pajamas for children in need, she will reach out to the organizers about the idea.

### **11) New Sandwich Boards**

Jude reached out to two businesses for new signs, she heard back from one and will share the quote. Lisa mentioned the nursery school provided some of their signs that the MCA could also use but those are not waterproof. Jessica noted she saw one

community that had signs like the nursery school and used dry erase markers to write different advertising as needed – potential to consider for future use for the nursery school signs, but new sandwich board is still required. Waiting for more quote information and then will determine how to proceed.

## **12) Website Review Meeting**

Dave has a new website draft to review with members. Discussed setting a separate meeting on November 6 at 6:30 pm at Danby's to review. If time permits, Jessica will also give tutorial on sending MCA email blasts with mailchimp program. Dave invited anyone interested in attend the meeting and would check with those unable to attend the meeting.

## **13) By-laws Sub-Committee**

Jude has typed them all up from the old scanned version. Those interested in being part of creating new by-laws is Sharron, Dave, Jude, Jess, Laura and Bruce. Gifts to community members should also be discussed

## **New business**

- Tami spoke with MPP Goldie Ghamari about the community use of schools. Waiting to hear back.
- Karen brought up that a party, or gift should be given to Susan, the longtime Munster Librarian at her retirement party. It was decided that a commemorative plaque and painting should be given to honour Susan for all her fantastic work and involvement in the community. Susan is retiring before the year ends and Karen as well as other board members wanted to honour her in such a way. 200.00 has been approved for this painting/plaque/framing. Tami, Gabi and Genn will be leading this.
- Norm Gibson, a past MCA president, provided Dave with traffic safety signs to attach to the four "welcome to Munster" signs. Still need to figure out a way to attach them to the blue signs. Signs were purchased by Councillor Moffatt for traffic calming.
- Frank brought up that someone should be a designated "community liaison" person who attends surrounding community meetings.

7:55 pm end of meeting