

May 18, 2016

Attendees: Shaun Hassanali, Heather Kirk, Braedon Kirk, Norm Gibson, Bruce Ewen, Jessica Breckenridge, Karen Heney, Todd Stiles, Laura Rupert, Barb Moulton, Henry Troup, Mary Sunderland

Meeting called to order at 6:32 p.m.

Minutes of the April meeting were brought forward. Motion from Jessica to approve. Second by Laura. Approved.

Update on past events:

No past events to report

Agenda items

1. Membership drive

Nothing to report. Laura to check with Allison to have her coordinate with Mary regarding setting up canvassing routes. Noted that the phone book is also part of the membership drive. Volunteer required to handle advertising for this year.

2. Upcoming activities**Canada Day**

Left over fireworks (\$400) from winter carnival will be used. Would like to add to by an additional \$400. Matt will take care of setting off again. Activities planned to run from 5:30pm beginning with barbeque that will be run by Beavers and Cubs and Busker Birthdays who will run a 50-minute show beginning then. Show may be indoors if required. Popcorn and snow cone machines will be on site. Need to sell 90 of each to break even. From 830 until fireworks around 930 games. Looking at tug of war, balloons.

Suggestion from table to sell ribbons in advance at minimal cost and perhaps good for one free popcorn or something as a way to gauge attendance and determine numbers of food and such needed.

Noted that in the future there may be city grants available for this kind of event or sponsorship opportunities from local business. In the meantime, looking for a budget of \$1600.

Motion from Shaun to approve \$1600 now with provision for discussion by email to increase funding if presale indicates more needed. Second by Jessica. Approved.

Suggestion to look into new signage options to better advertise such community events. Norm will look into some options.

Harvest Fest

Set for October 1. Initial planning only at this time but looking into daytime family activities centered around fall and the harvest. Evening party at the school with perhaps a DJ or band.

Cost to rent school, provide mandatory security guard coverage due to liquor sales just over \$500. Motion to approve \$600 to get started

Note: Clarified by email later that actual costs for these start up items is actually \$869. Request made to have plan more fully laid out to see what other expenses are involved, possible revenue to cover some of these before approval put forward

Suggestion raised to have a Munster only dinner at Saunders as part of this.

Comment that this is the start of Saunders Halloween season so likely would not be possible.

3. Garage sale

Garage sale is May 28 with rain date of May 29. Church bake sale and barbeque same day and time. Thank you to Laura for setting up the map of homes taking part. Ads active on Kijiji and Facebook. Norm will put up a poster as well. Tammy is handing out stickers to those who want them.

4. Use of school

We've been advised the board will be going to a new online booking system, like the Catholic board's. Noted that the Catholic board system requires payment by credit card for all bookings.

Email

Dear Community User

Commencing with the 2016-2017 school year the Ottawa-Carleton District School Board will be using eBASE online booking software. Attached please find a user guide that will help you maneuver the system. The software is the same product that is used by the Ottawa Catholic District School Board so many of you may be familiar with the software processes.

For those of you who would like an overview of the booking software and how to use it we will be hosting an information session on Wednesday May 18 at 6:00 pm at Confederation Education Centre. Please RSVP to Jennifer Shumsky at jennifer.shumsky@ocdsb.ca if you plan to attend.

The system will be available to users to book the same spaces they have had in previous years by mid-June. You will be sent an additional email when the system is online. Clients will be requested to respect the process of applying for their historical usage only in June.

Also received a letter from Ottawa Public Health regarding the Better Balance program they put on in the fall noting the second session was cancelled outright due to lack of enrolment. The first session had 8 enroll but only 3 showed up on a regular basis.

Normally the program runs at full capacity of 25 with wait lists. It is not feasible to attempt this again with so few people.

The MCA is extended thanks for covering the facility fee for this trial.

5. Banking and financials

Financials presented.

Noted we had a robust income this past year with rink money from the city, community centre rentals and advertising revenue. As long as this revenue

remains we can continue to support programs. Comment made that sometimes for instance advertising may be lower or the membership drive may not happen so spending must be thoughtful.

Bruce will stop at the bank to notify them Jessica will be coming in. Jessica will need to go with a copy of the AGM minutes and the minutes of the last meeting, plus ID to gain signing authority.

Bruce had been asked to look into e-transfer as an option for payment of membership fees. E-transfer requires a lot of administrative work with passwords and emails. Even Paypal requires manual access and balancing lists with who has paid. The work of collecting money in this case moves from many people canvassing to the treasurer alone. Agreed this is not an option. Reminder that memberships can be paid with cash or cheque.

6. New Business

Official corporate listing needs to be updated. Henry will look after this. New listing will include Norm, Jessica, Bruce, Heather and Laura.

The city sent information regarding their Order of Ottawa awards. Heather will look at nominating Bob Easy under the Brian Kilrea Coaching Award.

Munster Monsters soccer is running again. Rental of the field is \$57.60. Motion from Jessica to cover this cost as we did last year. Second by Todd. Approved.

Partners in Parenting held an open house recently. A few residents stopped in to find out about the organization and tour the home. Question was asked as to who the group is.

The organization is essentially a group home for special needs children and young adults. The group's website says "Partners in Parenting recognizes the rights and needs of children, youth and adults requiring residential care by enabling and supporting care providers in creating a compassionate, safe and therapeutic home environment. Emphasis is placed on promoting inclusion in our community and respecting our residents' cultural and ethnic diversity."

Web fees need to be repaid to Henry. Hosting \$35, de-spam service \$40 and \$18 domain. Henry will continue to look after these but it would be nice to have a Webmaster to look after the site and these duties.

Proposal to hold June meeting at Danby's for a change of venue. Norm will check with Deb to see if this is possible. Start time would remain 6:30.

Meeting adjourned at 7:35 p.m.

Next regular Munster Community Association meeting: June 15, 2016 with proposed location to be Danby's.

Future dates are: September 21, October 19, November 16, December 21, January 18, 2017, February 15, March 8, April 12 (AGM), April 19, May 17, June 21

