

April 20, 2016

Attendees: Shaun Hassanali, Heather Kirk, Braedon Kirk, Debra Ford, Norm Gibson, Bruce Ewen, Jessica Breckenridge, Tammy Gibson, Karen Heney, Todd Stiles, Laura Rupert, Frank Stokes

Meeting called to order at 6:33 p.m.

Minutes of the March meeting were brought forward. Motion from Debra to approve. Second by Jessica. Approved.

Update on past events:

A few more surveys were completed and results compiled. Updated results are posted at the end of these minutes. Debra connected with city staff who are looking into daytime fitness classes and fall babysitting and home alone options which could potentially be run out of Munster Elementary School. There is also interest in monthly foot care clinics for seniors, a drop-in and visual arts programming which could be run out of the community centre. Debra will follow up about these programs as well. The senior's drop-in would ideally have a co-ordinator. Debra will put together a write up for the next newsletter to see if anyone is willing to take this on.

Agenda items

1. Executive roles

Executive need to determine if the emails signed in with at the AGM are the address they wish to be contacted at. Jessica will check with Henry about setting up a new group email and will use them for this.

At a future meeting bylaws will need to be reviewed. Attention should also focus on existing job descriptions and roles to see if these need to be updated. The rink for instance has, in the past, fallen under the direction of the recreation director.

The website is currently being maintained but could use attention from someone with more experience or an interest in this.

Norm has taken on the mcapresident email address.

Jessica, Bruce and Heather now have keys to the MCA mailbox.

There are currently four exec who act as admins to the MCA Facebook page.

Others are welcome.

2. Banking

Currently signing authority is with Bruce, Norm, Henry and Heather.

With the installation of the new executive, the signing authority at the bank will need to be updated. Suggestion to maintain Norm, Bruce and Heather and to replace Henry with Jessica in recognition of her new position as vice president.

Shaun Hassanali moves to name president Normand Gibson, vice president Jessica Breckenridge, secretary Heather Kirk and treasurer Bruce Ewen as

signing officers for the Munster Community Association from now until the next formal election of the board of directors in 2017.

The motion was seconded by Debra Ford.

All in favour.

The motion to accept the new signing officers is carried.

The question was raised about electronic banking. Currently we pay no fees. Bruce will check with the bank to see if there are other options and if we would remain fee free.

Question was also raised about forms of electronic payment for membership. Bruce will need to look into and then Allison will need to be asked if this is something she wants to take on.

Norm will speak with Henry to see what other paperwork might need to be updated.

3. Canada Day

There are fireworks left from the Winter Carnival – roughly \$400 worth. They are being stored in Shaun's shed. Laura will take on organizing this year's event and will speak with Matt Dever to see if he is interested in being in charge of the fireworks again and what more should be added.

She is considering other components as well including a food truck, band, perhaps a tent for shelter.... She will look into options and put together a proposal with cost.

Jessica worked on last year's permit so will assist.

Concern was raised about debris from last year falling into the parking lot.

Agreed that distances will be looked at again and perhaps the parking lot should be blocked off.

4. Garage Sale

The garage sale will take place May 28 from 9am- 1pm. The church will also hold a bake sale this day. Norm will place an ad in the local paper and has had a few confirmed houses already. He would like to put up signage and be able to offer stickers/ price tags to people. Jessica motion to approve \$50 for expenses.

Shaun second. Approved.

5. Newsletter

The next newsletter will go mid to the 3rd week of May depending on when the nursery school has their ball tournament information ready. All exec should give thought to whether they want contact details beyond name listed and let Heather know. Anyone with content suggestions, additions should have them to Heather by May 7.

6. New Meeting Schedule

Agreed meetings will remain the third Wednesday of each month, 6:30 – 7:30pm at the community centre. Meetings will not run during July and August and the March meeting will be moved to the second week due to March Break.

7. New Business

Court lights

The question was raised about lights for the basketball courts. Information presented at the AGM is presented here again.

There had been discussion through the Facebook page earlier in the spring about lighting at the tennis courts. A history is presented here:

In the past the lights were locked and accessible only by request of a specific resident. At some point people took to cutting the lock off so the City left the lights open but installed a timer. At some point during at least the last three years, the timer was then turned off after rink season and turned on again by request to the City in the winter for the rink. This year the end of rink season was followed by a quick thaw and youth discovered the lights were accessible for basketball at night until the City got out to turn the lights off. Youth made the request to have the lights reinstated. In checking with the City it was recommended that the lights remain off because: of the wasted energy with lights turned on and then left on long after players leave; evidence that providing a lighted area at nights creates a hang out for teens. It was also noted that the courts are available and empty much of the time so the necessity of after dark access is questionable. A comment was made to the community that perhaps if someone was agreeable to come forward and be responsible for the lights and any activity taking place that another conversation could be had with the City. Question was raised about whether students could be hired to deal with any mess. A responsible adult would still be required.

Volunteers for Seniors

Tammy has an idea about pairing seniors with volunteers willing to assist with specific tasks. She will start by posting to Facebook to see if there are interested volunteers. From there a job board could be posted by Macs with jobs available that people can pick up.

Suggestion also made to add it as a listing in the phone book similar to the babysitter list.

Garbage Clean up

Tammy will encourage people to post to Facebook once they have done an area so people know works is going on and what areas have been done. The Cubs, Beavers and Sparks worked on the park area and over to the school. Barb has been asked to post this.

Archive Records

Debra has finished compiling available records into several key documents – a list of past executive, mailbox award winners, and a chronology of past events and minutes. These will be posted to the website.

Summer Camp

Question was raised about a possible summer camp. The City does have this on their list of activities to look into. Comment was raised that camps could not be held at the community centre in the past because it lacks air conditioning. We'll start with the possibility and look further into air conditioning if a camp is possible.

Meeting adjourned at 7:25 p.m.

Next regular Munster Community Association meeting: May 18, 2016.

Future dates are: June 15, September 21, October 19, November 16, December 21, January 18, 2017, February 15, March 8, April 12 (AGM), April 19, May 17, June 21

**Community Use of School
Survey Results
(as of April 1, 2016)**

50 respondents (38 electronic, 12 paper)

Note: Changes indicated in bold

Please circle all the options which would be of interest to you or a member of your family.

1. *A daytime fitness program at the school (e.g. yoga, pilates, Zumba, chair exercise, cardio and strength training, etc.)*

Please specify which program(s) _____

Responses:

Yoga: **19**; Pilates: **8**; Zumba: **12**; Chair Exercise: **7**; Cardio and Strength Training: **20**; Mom and Baby Fitness Classes: 3

Step: 1; Yoga for Seniors: 1; Balance for Seniors: 1; Bootcamp: 1; High Intensity Interval Training (HIIT) 1

Other comments: Adult Yoga 7:30 a.m. or after 5 p.m.; Walking program on weekends or on evenings before later activities begin

2. *Daytime drop-in activities such as basketball, volleyball, pickleball or badminton*

Please specify which activity _____

Responses:

Badminton: **9**; Basketball: 6; Pickleball: 2; Volleyball: **5**; Indoor Soccer: 1; **Drop in sports of any kind: 1**

3. *A daytime drop-in centre for cards, bridge, bingo, etc.*

Responses:

Interests me: **18**

4. *A monthly foot care clinic offered by Ottawa Public Health*

Responses:

Interests me: **13**

5. *Adult performance, music, or visual art programs*

Please specify which program(s) _____

Responses:

Visual Arts: **15***; Music: **9**; Performance Arts: **3**; **Ballroom Dancing: 1**

***Someone offered to teach but did not leave name on survey**

6. *Preschool performance, music, gym or visual arts programs*

Please specify which program(s) _____

Responses:

Preschool Dance: 2; Visual Arts: 3; Music: 4; Gym: **8**

Other comments: Programs Saturday a.m. and after 4 p.m. on weekdays would also be appreciated.

Seasonal art activities such as a Christmas craft session. Any type of program even if it is not offered weekly.

7. *Summer daytime camps for children*

Response:

Yes: **22**

8. *Summer youth drop-in centre*

Response:

Yes: **20**

9. *Home Alone and Babysitting courses*

Response:

Yes: **21**

10. *PD day camps*

Response:

Yes: **22**

Let us know if you have other suggestions for daytime programming at the school.

Responses:

Saturday computer club

Fitness Facility, including treadmills for running in one of the classrooms (**3**) **(with space where children could play)**

Dog Obedience classes (2)

Registered Daycare with before and after school program

Bible study

Gardening club

Mom and me classes – yoga, art, knitting, crocheting

Knitting and crocheting classes

Judo for adults

Badminton on evenings and weekends

Nerf battles for adults and children and martial arts for little ones

Gymnastics for adults and children evenings and weekends

Weight Watchers

Tutoring for Grades 7 and 8 students